



Working in English Student's Book (Cambridge Professional English)

Leo Jones

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Working in English Student's Book (Cambridge Professional English) Leo Jones

Working in English is a brand new course for Business English intermediate level learners from Leo Jones, co-author of the very successful International and New International Business English courses. "Working in English" is equally suitable for those in work or preparing for a career in business. It focusses on the day-to-day communication needs of learners and builds confidence and fluency by using every opportunity to get students to carry out tasks in English. The course has 40 one-hour units in seven modules: Person-to-person. Phone calls. Writing. Exchanging information. Meetings. Entertaining visitors. Explaining and presenting.

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